



Kalyani Mahavidyalaya

City Centre Complex,

P.O.-Kalyani, Dist.-Nadia, West Bengal,

PIN-741 235.

Detailed of Tender Notice

Memo No. : KM/e-tender/15/2022 dt. 20.09.2022

Tender Notice No.: DHE/KM/01(G)/2022-23 DATED : 16.09.2022

Tenders are invited from valid licensed holder / Firms having successfully completed similar nature of works with adequate working experience and financial capabilities. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly and they are requested to visit college website www.kalyanimahavidyalaya.ac.in time to time.

Submission of Tenders: a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. (b) The financial Bid of the prospective tenders will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained. Item wise rate is to be quoted.

List of Items:

SL. NO.	NAME OF ITEM	SPECIFICATION	MAKE	APPROX REQUIREMENT (NOS.)
1	UV-VIS Spectrophotometer (Double-Beam)	Double Beam(1200 Lines/mm Grating), Cell Holder Sample & Reference Cuvette Holder (10mm each), Bandwidth 1nm, Data Output Port USB, Printer Port Parallel Port, Display LCD/LED, Lamps D2 Lamp & Tungsten Halogen Lamp (W Lamp) Detector Silicon Photodiode 10mm Glass Cuvette 4 pcs. Power Supply AC 220V / 50Hz, Power Cord 1 pc, 10mm quartz cuvette 2 pcs, Dust Cover 1 pc. Analysis Software 1 pc (Installation support included)	JASCO, Thermo-Fischer, Labman, Systronics or any other reputed brand	1

Date & Time of Schedule :-

Sl	Partic	Date & Time
1	NIT Publish Date	20.09.2022
2	Document Download Start Date	21.09.2022 at 10:00 Hours
3	Bid Submission Start Date(both Technical and Financial).	21.09.2022 at 10:00 Hours
4	Bid Submission End Date (both Technical and Financial).	27.10.2022 at 15:00 Hours
5	Date of opening of Technical Bid	29.10.2022 at 15:00 Hours
6	Date of uploading the list technically qualified bidder.	To be informed later
7	Date of opening of Financial Bid	To be informed later
8.	Date of uploading of Financial Evaluation	To be informed later
9.	Submission of EMD/Tender fee	EMD/Tender fee amount will be submitted through NEFT/RTGS at Kalyani Mahavidyalaya through payment option as per WB e-tender portal the time of Application/bidding to and Receipt copy to be uploaded.
10.	Completion period for Supply installation of items	30 Days from the issue of Work Order.
11.	Eligible criteria	<p>a) Tender papers may be downloaded from https:wbtenders.gov.in website by the bonafide outsider and resourceful contractors who successfully executed similar nature of supply work having Completion Certificate not less than 100% of Estimated amount in Government / Semi Government /Organization /Autonomous body for each item.</p> <p>b) Tenderer should submit the scanned copies in the electronic format at proper place of the following documents :</p> <p>i)Valid Trade License. ii) PAN Card iii) Valid Acknowledgement of IT returns (for last 3 years). iv) Latest P.Tax Challan & Payment Certificate.v) Copy of Provisional / GST Registration Certificate. vi) Copy of GST return for last 3 months at the time of submission of tender.vii) The Credential / Completion Certificate of Similar nature of work (Amount not less than 100% of Estimated Amount) shall be submitted within total 3 (three) years [2019-20 to 2021-22] in Government / Semi Government /Organization / Autonomous body. Total 100% credential within 3 years. viii) Letter of Authority mentioned in General information in viii) Letter of Authority mentioned in General information in point no. 4.</p>

The intending tenderer shall submit only one application as Annexure-I available with this NIT with copies of the following documents which will be verified with the original.

Authority reserves the right not to allow the agency to work/construct in the project under the following circumstances:

- a) Delay in delivery in completion of job in various phases.
- b) Performance in terms of quality of materials and workmanship.
- c) Litigation / court cases.
- d) Those who have satisfied all eligible criteria will be treated as L1 Bidder. The authority has the right to select who will be L1 bidder.
- e) All legal issues will be disposed within the jurisdiction of NADIA Court/Kolkata High Court

General information to the Agencies:

1. Non-refundable Tender Application Fees **Rs. 3000/- (Rupees Three Thousand) only** has to be paid through online Transfer into the Kalyani Mahavidyalaya through payment option as per WB e-tender portal at the time of submission of e-Tender. (Enclose scan copy with Tender documents) for each application.
2. Vendor will deposit EMD/Bid security amount (interest free) to Kalyani Mahavidyalaya through payment option as per WB e-tender portal mentioned as per following :

Sl. No.	Name of Item	EMD Amount (Rs.)
1.	UV-VIS Spectrophotometer (Double-Beam)	10,000/-

Also informed to all selected bidders that the EMD amount will be refunded after one year from installation of the project/works.

3. Bidders are requested to upload a copy of declaration for maximum period of service warranty without any AMC (Annual Maintenance Charges) during application.
4. If the applicant is an authorized signatory he should submit Letter of Authority (in case of Partnership firm, Company) document of authorization in his favour along with the application. In case of partnership firm, copies of the registered partnership deed are to be submitted with the tender documents. In case of company, copies of memorandum are to be submitted with the tender documents.
5. Authority takes no responsibility for any delay / loss / non –receipt of tender document or any other letter sent by post or either way.
6. Authority reserves the right to reject or accept or split any or all tenders / bids without assigning any reasons whatsoever.
7. Interested bidder are requested to visit the site and inspect the system, before quoting the rates by taking permission from the Tender Inviting Authority, Kalyani College, on any working days from 11.00 a.m. to 2.30 p.m. (Applicable for Canopy)
8. Submission of tender will signify the acceptance of all terms and conditions of the contract as mentioned herewith.
9. Any request for extension of time for submission of tender will not be accepted.
10. Agencies can contact with the authority for clarification with prior permission through email – klymahavidyalaya@gmail.com, Ph no: +91 8240746207
11. Schedule of Payment for the work: 80% Payment will be made after installation of all items as per Work Order and remaining 20% will be paid after three months of installation of items.

The Financial Bid :

- a) The rate quoted by the tenderer shall be inclusive of all elements of taxes and other duties if any. b) All other charges like insurance charges, Freight, etc. as would be borne by the bidder.
- c) Escalation cost will not be allowed under any circumstances.

The agencies shall carefully read the Tender Paper, terms and conditions as mentioned above and these conditions have to be accepted by them.

College Authority reserves all the right to refuse permission to any applicant/Tenderer without assigning any reason whatsoever.

Principal
Kalyani Mahavidyalaya

INSTRUCTION TO BIDDERS

A: A-1 . Statutory Cover Containing

- i) Copy of Receipt for earnest money (EMD) as prescribed in the NIT. (See Point No. 9). ii) NIT (Download the NIT and upload the same by digitally sign)
- iii) Annexure-I (Declaration) and Annexure-II (Declaration For Free Service/Warranty) (Scan copies of duly filled-up including manual Signature of the contractor with seal and date) declaration as per prescribed format and all other Forms.
- iv) Enclosures (filled with compliance Enclosure 01-05) must be uploaded with Signature of the Bidder.

N.B. : Bidder must download NIT & all other addendum, Corrigendum, etc. whatever documents uploaded by the college authority in the website and must go through carefully before quoting his rate.

A-2. Non-Statutory/Technical documents cover containing –

Sl. No.	Category Name	Sub-Category Description	Details
A.	Certificates	Individual/Proprietor	i) Valid Trade License ii) PAN Card iii) Valid Acknowledgement of IT returns (for last 3 years). iv) Latest P.Tax Challan & Payment Certificate. v) Copy of Provisional / GST Registration Certificate.
B.	Company Details	Company/Partnership/Society	i) Valid Trade License of the company ii) Partnership Deed iii) Society Registration iv) MoA/AoA etc. as applicable. v) Registered Power of Attorney (in case of Partnership firm, Limited Company) vi) Latest GST Return copies for 3 months at the time of submission of the tender.
C.	Financial Info	Work in Hand	List of works which are in hand/progress currently
D.	Credential	Credential	i) The Credential / Completion Certificate of Similar nature of work (Amount not less than 100% of Estimated Amount) shall be submitted total for last 3(three) years [2019-20 to 2021-22] in Government / Semi Government / Organization / Autonomous body. Total 100% credential within 3 years.

Note: Failure of submission of any of the above mentioned documents (as stated in A-1 and A-2) will render the tender liable to be summarily rejected for both Statutory & Non-Statutory cover.

B : Financial Bid:

- i) The financial bid should contain the following documents in one cover (folder) i.e., Bill of Quantities (BOQ).
The contractor is to quote the rate through online in the space marked for quoting rate in the BOQ.
- ii) Only the above documents are to be uploaded with digitally signed by the contractor/supplier.

C: Opening & Evaluation of Tender :

Opening of Technical Bid :

- i) Technical bid will be opened by the College Authority. Statutory Cover A-1 (Folder) would be opened first & if found in order and correct, Non Statutory Cover A-2 (folder) will be opened. If there is any deficiency in the Statutory & Non-Statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the college authority.
- iii) List of technically qualified tenderers would be uploaded.

Opening and evaluation of Financial Bid:

- i) Financial bid of tenderers declared technically eligible by the college authority will be opened electronically and bidders are requested to visit college website regularly during the tender process.

D: Penalty for suppression /distortion of facts :

Submission of false document by tenderer is strictly prohibited.

[To be furnished on Company's Letter Head]

DECLARATION

- a) I / We hereby declare that I/We shall treat the tender documents; item specification and other records connected with the work as secret / confidential documents and shall not communicate the same or use the information in any matter prejudicial to the safety of the country.
- b) I/We hereby declare that I/We have gone through and understood the various terms and conditions/clauses of the contract documents/booklet of the Institution regarding details of the safety norms/regulations/procedure, etc to be followed at the work site and agree to abide by the same. I/We hereby intend to tender for this subject work.
- c) I/We hereby declare that the signature in all the pages of the tender documents is signed by me.

Signature of the Tenderer with seal and date

Full name

Full Address

.....

..... Phone No.

[To be furnished on Company’s Letter Head]

DECLARATION FOR FREE SERVICE/WARRANTY

I / We hereby declare that I/We shall be bound to give service without any AMC (Annual Maintenance Charges) for the period of Months after installation.

Apart from the expiries of tendering items warranty if any item needed for replacement, the authority should pay amount for the replacement of items. At any later stage, if I am unable to give service within the above mentioned period, the authority may forfeit the EMD amount within the stated time period (As per General information Point No. 2).

Signature of the Tenderer with seal and date

Full name

.....

..... Full Address

.....

.....

.....

Phone No.

[To be furnished on Company's Letter Head]
SECTION-B
Form-I

PRE-QUALIFICATION APPLICATION

To
The Principal
Kalyani Mahavidyalaya
Kalyani, Nadia – 741235

Ref. : Tender for _____

(Name of work) _____

e- N.I.T. No. : DHE/KM/01(G)/2022-23

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of in the capacity
_duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this
letter. We understand that:

- 1) Tender Inviting & Accepting Authority /Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority /Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s) : e-Filling –

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date:

Seal and Signature of the Tenderer

SECTION - B
Form-II

[To be furnished on Company's Letter Head]

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S _____
nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization /
Undertaking during the last 5 (five) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual / as a partner of a firm and I have not applied severally for the same job.

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date: _____

[To be furnished on Company's Letter Head]

SECTION – B
Form-III
STRUCTURE AND ORGANISATION

1) Name of Applicant : _____

2) Office Address : _____

Telephone No. : _____

Fax No. : _____

3) Name and Address of Bankers : _____

4) Attach an organization chart : showing the structure of the
company with names of Key personnel and technical staff
with Bio-data

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

Signature of applicant including title and capacity in which
application is made

[To be furnished on Company's Letter Head]

SECTION – B
Form-IV
EXPERIENCE
PROFILE

Name of the Firm : _____

List of projects completed that are similar in nature to the works having more than 40% (*forty percent*) of the project cost executed during the last 5 (*five*) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting the work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title and capacity in which application is made