



# KALYANI MAHAVIDYALAYA


ESTD: 1999

(A Government Aided College, Affiliated to the University of Kalyani)  
City Centre Complex, P.O.-Kalyani, Dist.-Nadia, West Bengal, PIN-741235.

E-mail: klymahavidyalaya@gmail.com; Website: kalyanimahavidyalaya.ac.in

AISHE Code: C-7123

মিটিং রেজল্যুশন বাই MEETING RESOLUTION BOOK		
মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date		সময় / Time
১। ১. ০৩.০৮.২২	৮। ৮.	১৫। ১৫.
২। ২. ০৩.০৮.২২	৯। ৯.	১৬। ১৬.
৩। ৩. ০৩.০৮.২২	১০। ১০.	১৭। ১৭.
৪। ৪. ০৩.০৮.২২	১১। ১১.	১৮। ১৮.
৫। ৫. ০৩.০৮.২২	১২। ১২.	১৯। ১৯.
৬। ৬. ০৩.০৮.২২	১৩। ১৩.	২০। ২০.
৭। ৭. ০৩.০৮.২০২২	১৪। ১৪.	২১। ২১.
নং / No.	রেজল্যুশন / Resolution Adopted	
<p><b>Kalyani Mahavidyalaya</b> <b>Internal Quality Assurance Cell</b></p> <p>Ref No. KM/IQAC/2022-23/01 <span style="float: right;">Date: 26.07.2022</span></p> <p style="text-align: center;"><b>Notice</b></p> <p>A meeting of IQAC will be held on 03.08.2022, 12 noon at Meeting Room to consider the following agenda.</p> <p>The members are requested to attend the meeting positively.</p> <p><b>Agenda</b></p> <ol style="list-style-type: none"> <li>1. Confirmation of the minutes of the proceedings dated 31.05.2022</li> <li>2. Report on ongoing Website Upgradation</li> <li>3. Report on AQAR 2020-21</li> <li>4. Plan of Action for Academic Session 2022-23</li> <li>5. Report on IQAC meeting with the departments</li> <li>6. Promotion under CAS of six teachers</li> <li>7. Feedback Analysis for the Academic Session 2021-22</li> <li>8. Miscellaneous</li> </ol>		
<p>২৬.০৭.২২ Dr. Sanghamitra Adhya Coordinator, IQAC Coordinator Internal Quality Assurance Cell (IQAC) Kalyani Mahavidyalaya</p>	<p>২৬.০৭.২২ Dr. Runu Das Principal &amp; Chairperson, IQAC Principal Kalyani Mahavidyalaya Kalyani, Nadia, (W.B.)</p>	

  
 Principal  
 Kalyani Mahavidyalaya  
 Kalyani, Nadia, W. B.



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## Kalyani Mahavidyalaya Internal Quality Assurance Cell

Time: 1.00 pm

Venue: Meeting Room, Kalyani Mahavidyalaya

Ref: Notice No. KM/IQAC/2022-23/01

Date: 03.08.2022

### Minutes of Proceedings of Meeting dated 03.08.2022

Quorum was found. The Meeting started at 12.00 Noon.

Principal and Chairperson of the IQAC, Dr. Runu Das took the chair and the meeting started.

The meeting was held among the IQAC Members of the college with the agenda mentioned in the Notice dated 26.07.2022.

The minutes of the meeting was as follows:

#### Item No. 1. Confirmation of Minutes of Proceedings of the Last Meeting

The minutes of the previous meeting dated 31.05.22 were read and confirmed.

#### Item No. 2. Discussion about Website Designing

Discussed and drafted a checklist to identify the high-level scope of a college website and discuss the needs of its stakeholders. To keep everyone focused on the goal and unified in purpose, adequate preparation is recommended by IQAC.

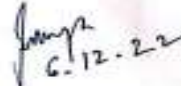
#### Item No. 3. Discussion about AQAR Submission of 2020-'21

Discussed and drafted a checklist for preparation of AQAR 2020-21.


Resolved that after end of Academic Year, Coordinator, IQAC will request all In-Charges of Departments and Conveners of Cell/Committees and Sub-Committees to provide information as per that checklist. Resolved to request all Departments to take students' feedback end Semester, and submit to IQAC.

#### Item No. 4. Plan of Action

IQAC addressed different queries from the teachers and received vulnerable suggestions regarding quality enhancement of the institute.

  
6.12.22  
Coordinator  
Internal Quality  
Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

  
6.12.22  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)

  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



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## রেজল্যুশন / Resolution Adopted

### Item No. 5. Report of IQAC Meeting with the Departments

Resolved that after end of Academic Year, Coordinator, IQAC requested all In-Charges of Departments and Conveners of Cell/Committees and Sub-Committees to provide information as per that checklist. Resolved to request all Departments to take students' feedback end Semester, and submit to IQAC.

### Item No. 6. CAS of Six Teachers

Resolved the IQAC in collaboration with Research Body will take necessary action for promotion of six teachers.

### Item No. 7. Feedback Analysis for the Academic Session 2021-'22

Discussed and drafted a checklist for preparation of AQAR 2021-22.

Resolved to request all Departments to take students' feedback end Semester, and submit to IQAC.

IQAC will receive stakeholders' feedback in online mode, compile and analyse them and place them before the Governing Body for action. Graphical summary with analysis will be available in the reports.

### Item No. 8. Miscellaneous

Resolved that Research Body in collaboration with IQAC will motivate teachers to publish UGC-CARE listed journal paper and present paper in national and international seminars.

The Meeting ended with a vote of thanks to and from the chair.

*Sanghmitra* 6.12.22  
Dr. Sanghamitra Adhya  
Coordinator, IQAC  
Coordinator  
Internal Quality  
Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

*Confirmed*  
*Das* 6.12.22  
Dr. Runu Das  
Principal & Chairperson, IQAC  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)

*Das*  
Principal  
Kalyani Mahavidyalaya  
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মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date		সময় / Time
১। ১.	৪। ৪. Subrata	১৫। 15.
২। ২. Janya	৫। ৫. Bala	১৬। 16.
৩। ৩. Janya 14.09.22	৬। ৬. Ghosh 14.09.22	১৭। 17.
৪। ৪. Ghosh 14.09.22	৭। ৭. M. Sham 14.09.22	১৮। 18.
৫। ৫. Janya	৮। ৮.	১৯। 19.
৬। ৬. Janya 14/09/22	৯। ৯.	২০। 20.
৭। ৭. Janya 14/09/22	১০। ১০.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
Ref No.KM/IQAC/2022-23/08/Int	Date: 06.09.2022
<u>Notice</u>	
A meeting of IQAC will be held on 14.09.2022, 12 noon at Meeting Room to consider the following agenda.	
The members are requested to attend the meeting positively.	
Agenda	
1. Report on AQAR 2021-22	
2. Miscellaneous	
<p>Janya 06.09.22</p> <p>Dr. Sanghamitra Adhya Coordinator, IQAC</p> <p>Coordinator Internal Quality Assurance Cell (IQAC) Kalyani Mahavidyalaya</p>	<p>Dr. Runu Das Principal &amp; Chairperson, IQAC</p> <p>Principal Kalyani Mahavidyalaya Kalyani, Nadia, (W.B.)</p>

Dr. Runu Das  
Principal  
Kalyani Mahavidyalaya  
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Minutes of Proceedings of Meeting dated 14.09.2022

Quorum was found. The Meeting started at 12.00 Noon

Principal and Chairperson of the IQAC, Dr. Runu Das took the chair and the meeting started.

**Item No. 1 Submission of AQAR 21-22:** IQAC seeks support from teaching and non-teaching staff regarding AQAR 21-22 submission which is in progress. All unanimously agreed on the same.

**Item No. 1 Miscellaneous:** The members of IQAC unanimously decided to organize the Induction Programme 22-23 jointly by IQAC and Hons. Departments. The detailed schedule of the Induction Programme will be discussed in the next meeting.

The Meeting ended with a vote of thanks to and from the chair.

*Adhya* 14-09-22  
Dr. Sahghamitra Adhya  
Coordinator, IQAC  
Coordinator  
Internal Quality  
Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

*Das* 14-09-22  
Dr. Runu Das  
Principal & Chairperson, IQAC  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)

*Das*  
Principal  
Kalyani Mahavidyalaya  
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মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date		সময় / Time
১। ১. @ 02.11.22	১। ৪. B. Das 11.11.22	১৫। 15.
২। ২. Janta 2/11/22	২। ৯. M. S. Das	১৬। 16.
৩। ৩. Janta 4/11/22	৩। ১০. S. Das 02/11/22	১৭। 17.
৪। ৪. Janta 02/11/22	৪। ১১. S. Das 2/11.22	১৮। 18.
৫। ৫. Janta 02/11/22	৫। ১২. S. Das 2/11.22	১৯। 19.
৬। ৬. Janta 02/11/2022	৬। ১৩.	২০। 20.
৭। ৭. @ 2/11/22	৭। ১৪.	২১। 21.

### নং / No. রেজল্যুশন / Resolution Adopted

Ref No. KM/IQAC/  
2022-23/09/Int

Kalyani Mahavidyalaya

Date: 2/11/22

#### Notice

This is to inform that the Induction Programme for the Session 2022-23 will be held during 04.11.22 to 14.11.22 as per the following schedule. The first two days (4.11.22 for Hons. And 05.11.22 for Programme) of the Programme will be conducted by IQAC, Kalyani Mahavidyalaya.

From Day 3 onwards the concerned Hons. Departments will conduct the Programme as mentioned in the schedule published by IQAC.

The teachers as per schedule attached will organize the Programme from Day 3 to Day 7 for Programme students.

Dr. Sanghamitra Adhya  
Coordinator, IQAC

Dr. Runu Das  
Principal & Chairperson, IQAC

Coordinator  
Internal Quality Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W.B.

#### Minutes of Proceedings of Meeting dated 02.11.2022

Quorum was found. The Meeting started at 12.00 Noon

Principal and Chairperson of the IQAC, Dr. Runu Das took the chair and the meeting started.

As per the resolution of the IQAC Internal Body meeting on 14.09.22 the members unanimously decided to organize the Induction Programme 22-23 jointly by IQAC and Hons Departments. The decision of the meeting in the form of formal notice and the schedule of the Induction Programme are placed below.

The Meeting ended with a vote of thanks to and from the chair.

Dr. Sanghamitra Adhya  
Coordinator, IQAC

Dr. Runu Das  
Principal & Chairperson, IQAC

Coordinator  
Internal Quality  
Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

Principal  
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Kalyani, Nadia, W.B.

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## Kalyani Mahavidyalaya Internal Quality Assurance Cell

### Student Induction Programme (as per UGC Guideline and IQAC Recommendation)

Schedule of the Program Academic Session 2022-23

Day	Date	Time	Topics	Teachers/Department
Day-1 (Friday)	04.11.2022	12.00-1.00 pm 1.30-2.30 pm	General Awareness Mentoring (for Science & Commerce Hons. Students) General Awareness Mentoring (for Arts Hons. Students)	Principal SA, JS, MKG, KM (MicroBio), ST, SMJ Principal IB, SP (Socio), MS (Commerce), BS (Eda), SG (Pol. Sc.), MDB.
Day-2 (Saturday)	05.11.2022	12.00-2.00 pm	1. Internal Assessment Rules 2. Anti-Harassment and Anti Ragging (for Programme students)	Principal IB, SP (Socio), BS (Socio), PD, SP (History), SM (Geography), MH (Bengali), RM (English)
Day-3 (Wednesday)	09.11.2022	12.00-2.00 pm	Familiarization with the Department	Departmental Teachers for Hons. (Departmental Rooms) MH (Beng), RM (Eng)- (SH)
Day-4 (Thursday)	10.11.2022	12.00-2.00 pm	1. About CBCS Pattern 2. Student's Right and Duties	Departmental Teachers for Hons. (Departmental Rooms) PRG, SP (Hist), SM (Geog), MH (Beng), RM (Eng)- (SH)
Day-5 (Friday)	11.11.2022	12.00-2.00 pm	1. Expectations from students (Interactive) 2. Health, Hygiene, and Environmental Issues	Departmental Teachers for Hons. (Departmental Rooms) MH (Beng), RM (Eng)- (SH)
Day-6 (Saturday)	12.11.2022	12.00-2.00 pm	College Infrastructure and Learning Resources	Departmental Teachers for Hons. (Departmental Rooms) SP (Hist), SM (Geog), MH (Beng), RM (Eng)- (SH)
Day-7 (09.10.2022)	14.11.2022	12.00-2.00 pm	1. Literary Activity Creative Arts and Culture 2. Extracurricular Activities by Students	Departmental Teachers for Hons. (Departmental Rooms) SP (Hist), SM (Geog), MH (Beng), RM (Eng)- (SH)

Note: All Departmental In-Charges are requested to keep records of the number of students participated (attendance sheets and some geo-tagged photographs)

*[Signature]*  
01.11.22  
Dr. Sanghamitra Adhya  
Coordinator, IQAC

Coordinator  
Internal Quality Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

*[Signature]*  
01.11.22  
Dr. Runu Das  
Principal

Principal  
Kalyani Mahavidyalaya  
4-30-111, Nadia (W.B.)

*[Signature]*  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



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তারিখ / Date		সময় / Time
১। ১. Das	১। ৪. Shashwati Das	১২। ১৫.
১। ২. Sanghamitra Adhya	১। ৯. Anindita Das	১০। ১৬.
১। ৩. Das	১০। ১০. Bala - ৬/১৫/২২	১৭। ১৭.
১। ৪. Das	১১। ১১.	১৮। ১৮.
১। ৫. Das	১২। ১২.	১৯। ১৯.
১। ৬. Das	১৩। ১৩.	২০। ২০.
১। ৭. Das	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

### Kalyani Mahavidyalaya Internal Quality Assurance Cell

Ref No. KM/IQAC/2022-23/02

Date: 29.11.2022

#### Notice

A meeting of IQAC will be held on 06.12.2022, 12 noon at Meeting Room to consider the following agenda.

The members are requested to attend the meeting positively.

#### Agenda

1. Confirmation of the minutes of the proceedings dated 03.08.2022
2. Promotion under CAS of five teachers
3. Discussion about AQAR submission of 2021-22
4. Miscellaneous

*Sanghamitra Adhya*  
29.11.22  
Dr. Sanghamitra Adhya  
Coordinator, IQAC

Coordinator  
Internal Quality Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

*Runu Das*  
29.11.22  
Dr. Runu Das  
Principal & Chairperson, IQAC  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)

*Runu Das*  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.






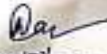
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ক্র / No.	রেজল্যুশন / Resolution Adopted
	<p align="center"><u>Minutes of Proceedings of IQAC (2022-23) 2<sup>nd</sup> Meeting dated 06.12.2022</u></p> <p>Conference Room <span style="float: right;">12 Noon</span></p> <p>Quorum was found. The Meeting started at 12.00 Noon</p> <p>Principal and Chairperson of the IQAC, Dr. Runu Das took the chair and the meeting started.</p> <p>The meeting was held among the IQAC Members of the college with the agenda mentioned in the Notice dated 29.11.2022.</p> <p>The minutes of the meeting was as follows:</p> <p><b><u>Item No. 1. Confirmation of Minutes of Proceedings of the Last Meeting</u></b></p> <p>The minutes of the previous meeting dated 03.08.22 were read and confirmed.</p> <p><b><u>Item No. 2. Promotion under CAS of five teachers</u></b></p> <p>Resolved the IQAC in collaboration with Research Body will take necessary action for promotion of five teachers: Dr. Dolan Das (Assistant Professor in Physiology), Dr. Barnali Das (Assistant Professor in Geography), Dr. Bhaswati Saha (Assistant Professor in Sociology), Dr. Amit Sarkar (Assistant Professor in Physical Education) and Sampa Rani Bhadra (Assistant Professor in Computer Science).</p> <p><b><u>Item No. 3. Discussion about AQAR submission of 2021-22</u></b></p> <p>Discussed and drafted a checklist for preparation of AQAR 2021-22. Resolved that IQAC will request all In-Charges of Departments and Conveners of Cell/ Sub-Committees to provide information as per that checklist. Resolved to request all Departments to take end semester students' feedback in online mode.</p> <p><b><u>Item No. 4. Miscellaneous</u></b></p> <p>NAAC Report was discussed. While the NAAC Peer Team has unequivocally reported positively under Section III (Overall Analysis) on Institutional Strength and Institutional Opportunity, the following have been marked as Institutional Weakness and Institutional Challenges:</p> <p><b>Institutional Weakness:</b></p> <p>Lack of language lab to improve the communication skills among student.</p> <p>Inadequate industry-institution interface.</p>
	<p>             Coordinator            Internal Quality            Assurance Cell (IQAC)            Kalyani Mahavidyalaya         </p> <p>             Principal            Kalyani Mahavidyalaya            Kalyani, Nadia, (W.B.)         </p>

  
 Principal  
 Kalyani Mahavidyalaya  
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৪। ৪.		১০। ১৮.
৫। ৫.		১২। ১৯.
৬। ৬.		২০। ২০.
৭। ৭.		২১। ২১.
নং / No.	রেজল্যুশন / Resolution Adopted	
<p>Insufficient physical infrastructure.</p> <p>Low research output in terms of publication and funding.</p> <p>Fewer representation of students in Sports and extension activities.</p> <p><b>Institutional Challenges:</b></p> <p>Poor socio - economic - education background of the students.</p> <p>To provide effective coaching for student in competitive exams and their placements.</p> <p>To provide Wi-Fi connectivity facility for all departments.</p> <p>To get funds through various funding agencies for academic and research activities.</p> <p>The Meeting ended with a vote of thanks to and from the chair.</p>		
<p><i>[Signature]</i> Dr. Sanghamitra Adhya Coordinator, IQAC Coordinator Internal Quality Assurance Cell (IQAC) Kalyani Mahavidyalaya</p>		
<p><i>[Signature]</i> Dr. Runu Das Principal &amp; Chairperson, IQAC Principal Kalyani Mahavidyalaya Kalyani, Nadia, W.B.</p>		
<p>BHARAT STATIONERS, 15 College Square, Kolkata- 73 Ph. 2241-9575, 2241-6838</p>		

*[Signature]*  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



# KALYANI MAHAVIDYALAYA

ESTD: 1999

(A Government Aided College, Affiliated to the University of Kalyani)  
City Centre Complex, P.O.-Kalyani, Dist.-Nadia, West Bengal, PIN-741235.

E-mail: klymahavidyalaya@gmail.com; Website: kalyanimahavidyalaya.ac.in

AISHE Code: C-7123

## মিটিং রেজল্যুশন বহি MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place সময় / Time
১। ১.	১। ৪.	১৫। ১৫.
২। ২.	২। ৯.	১৬। ১৬.
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৭। ৭.	৭। ১৪.	২১। ২১.

নং / No.	রেজল্যুশন / Resolution Adopted
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### Kalyani Mahavidyalaya Internal Quality Assurance Cell

Ref No. KM/IQAC/2022-23/10/Int

Date: 11.01.2023

#### Notice

A meeting of IQAC with All Staff will be held on 17.01.2023, 12 noon at Room No.306 to consider the following agenda.

The members are requested to attend the meeting positively.

#### Agenda

1. Submission of AQAR 21-22
2. Saraswati Puja 2023
3. District Sports and Annual Sports 2023
4. Miscellaneous

Dr. Sanghamitra Adhya  
Coordinator, IQAC

Coordinator  
Internal Quality Assurance Cell (IQAC)  
Kalyani Mahavidyalaya

Dr. Runu Das  
Principal & Chairperson, IQAC  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (WB)

Principal  
Kalyani Mahavidyalaya  
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AISHE Code: C-7123

All Staff meeting with IQAC, dated 17/01/2023

Full signature

1. Subhrajana Tarun
2. Shashwati Mukherjee
3. Manoj Sharma
4. Manoj Kumar Ghosh
5. Anurag Bandyopadhyay
6. Sukanta Pramanik
7. Subhrajana  
17/01/2023
8. Reehmi Chakraborty 17.01.2023..
9. Bhassati Saha. 17.01.2023.
10. Dipankar Adak 17/01/23.
11. Mamita Faisal. 17.01.23
12. Tapati Das. 17.01.23

(64)

(65)

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রেজল্যুশন / Resolution Adopted	
All Staff Meeting with ISAC	Date : 17/01/2023
Anundhati Mukherjee	15.
Saswati Das	16.
Subhra Sarkar Mondal	17.
1. 25/11/21/21	18.
5. Gambhira Dutta.	19.
6. Kanailal Mondal	20.
7. Kamallesh Karan	21.
Imus Dinkaran Narjinary	22.
Ananya Banerjee	23.
1. Rahul Kar	24.
1. Sayantani Dutta.	25.
2. Roshni Biswas.	26.
3. Jayanti Mondal.	27.
1. Gopal Chakraborty	28.
5. Subrata Halder	29.
6. Kurma Chandro Halder 17/01/23	30.
7. Ananjit Adhikary 17/01/23	31.
8. Pinku Das 17-01-2023	32.
9. Prasanta Roy 17-01-2023	33.
10. Abhik Kumar Paul 17-01-2023	34.
11. Sudeep Tunia 17-1-2023	35.
12.	

23 (64)  
23 (65)

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Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



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क्र/No.	समाधान / Resolution Adopted
All Staff Meeting with IGAC dated 17.01.23	
1	Dilip Sarkar 17/01/2023 (43) 25. Paramita Day Sankar 17/01/23 (44)
2	Sangita Mitra 17.01.2023 (44) 26. Madan Hasan 17/01/23 (45)
3	Rakta Das (53)
4	Arunima Palit 17/01/23 (54)
5	Sankar 17/1/23 (46)
6	Sushil 17.01.23 (41)
7	Dr. 17.1.23 (42)
8	Charuika Chattopadhyay 17.01.23 (43)
9	Mamta Kanta Roy 17.1.23 (44)
10	Ranjana Biswas 17.1.23 (45)
11	Krishnakanti Bhattacharya 17/1/23 (46)
12	Parvati Pasak 17/1/23 (47)
13	Sankar Das 17.1.23 (48)
14	Sudhakar Das 17.1.23 (49)
15	Sanjana Biswas 17/1/23 (50)
16	Sankar Das 17/1/23 (51)
17	Kailash Das 17/1/23 (52)
18	Jayanta Ghosh 17/1/23 (53)
19	Mita Ghosh Pal 17/1/23 (54)
20	Tapan Biswas 17/1/23 (55)
21	Subhojit Kar 17/1/2023 (56)
22	Jog Podder 17/1/2023 (57)
23	GOP Mohanta 17/1/2023 (58)
24	Nitish Mondal 17/1/2023 (59)
25	Sujay Chakrabarty 17/1/2023 (60)
26	Apal Chandra Das 17/1/2023 (61)
27	Soumitra Ray 17/1/2023 (62)
28	Soumitra Ray 17/1/2023 (63)

  
 Principal  
 Kalyani Mahavidyalaya  
 Kalyani, Nadia, W. B.



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AISHE Code: C-7123

/ No.	রেজল্যুশন / Resolution Adopted
<p><b>Kalyani Mahavidyalaya</b> <b>Internal Quality Assurance Cell</b></p>	
Time: 12.00 Noon	Venue: Room No. 306, Kalyani Mahavidyalaya
Ref: Notice No. KM/IQAC/2022-23/10/Int	Date: 17.01.2023
<p><u>Minutes of Proceedings of Meeting dated 17.01.2023</u></p>	
<p>Quorum was found. The Meeting started at 12.00 Noon</p>	
<p>Principal and Chairperson of the IQAC, Dr. Renu Das took the chair and the meeting started.</p>	
<p>The meeting was held among the IQAC Members, all teaching and non-teaching staff of the college with the agenda mentioned in the Notice dated 11.01.2023.</p>	
<p>The minutes of the meeting was as follows:</p>	
<p><b>Item No. 1</b> <b>Submission of AQAR 21-22:</b> IQAC seeks support from teaching and non-teaching staffs regarding AQAR 21-22 submission which is in progress. All unanimously agreed on the same. IQAC requests each department to conduct more Certificate/Ad-on Courses. A seminar will be organized on specification of Certificate/Ad-on Courses for guidance of the Departments.</p>	
<p><b>Item No. 2</b> <b>Saraswati Puja 2023:</b> The work distribution regarding the cultural programme of Saraswati Puja 2023 will be conducted as per formalities stated below.</p>	
<p><b>Item No.3</b> <b>District Sports and Annual Sports 2023:</b> IQAC requests all teaching and non-teaching staff to follow the work distribution and formalities as proposed by the Sports Committee, Kalyani Mahavidyalaya.</p>	
<p>The Meeting ended with a vote of thanks to and from the chair.</p>	
<p><i>[Signature]</i> 17.01.23 Dr. Sanghamitra Adhya Coordinator, IQAC Coordinator Internal Quality Assurance Cell (IQAC) Kalyani Mahavidyalaya</p>	<p><i>[Signature]</i> 17.01.23 Dr. Renu Das Principal &amp; Chairperson, IQAC Principal Kalyani Mahavidyalaya Kalyani, Nadia, (W.B.)</p>

*[Signature]*  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



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**মিটিং রেজল্যুশন বই**  
**MEETING RESOLUTION BOOK**

মেটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	সময় / Time
১। ১. ৩১/০৩/২৩	১। ৮. <i>[Signature]</i> ৩১/০৩/২৩	১৫। ১৫.	
১। ২.	১। ৯. <i>[Signature]</i> ৩১/০৩/২৩	১৬। ১৬.	
১। ৩. <i>[Signature]</i> ৩১/৩/২৩	১। ১০. <i>[Signature]</i> ৩১/৩/২০২৩	১৭। ১৭.	
১। ৪. <i>[Signature]</i> ৩১/৩/২৩	১। ১১. <i>[Signature]</i> ৩/৩/২৩	১৮। ১৮.	
১। ৫. <i>[Signature]</i> ৩১/৩/২৩	১। ১২.	১৯। ১৯.	
১। ৬. <i>[Signature]</i> ৩১/৩/২৩	১। ১৩.	২০। ২০.	
১। ৭. <i>[Signature]</i> ৩১/৩/২৩	১। ১৪.	২১। ২১.	

**রেজল্যুশন / Resolution Adopted**

**KALYANI MAHAVIDYALAYA  
KALYANI, NADIA.**

No. : KM/ Notice/28/2023 DATE: 31/03/2023

**NOTICE**  
An emergent meeting of the IQAC will be held on today (i.e. 31/03/2023) at 1.00 p.m. to discuss the following matters.

**AGENDA**

1. Selection of IQAC Coordinator.

**Venue: Meeting Room, Kalyani Mahavidyalaya.**

All the members are requested to attend the said meeting.

*[Signature]* 31.03.23  
Principal,  
Kalyani Mahavidyalaya

Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)

*[Signature]*  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.





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AISHE Code: C-7123

**Kalyani Mahavidyalaya**  
**Internal Quality Assurance Cell**

Ref: Notice No. KM/Notice/28/2023

Date: 31/03/2023

Time: 1:00 p.m.

Venue: Meeting Room, KM

Minutes of proceedings of the IQAC Meeting dated 31/03/2023

Quorum was found and the meeting started at 1:00p.m. as the Principal and the Chairperson of the IQAC, Dr. Runu Das took the chair.

The Chairperson welcomed the members and invited from them open proposals for prospective coordinator of the IQAC. Smt. Srabani Ghosh, Associate professor in Political Science proposed the name of Dr. Sudeshna Paul, Associate Professor in Sociology as the coordinator; and this proposal was seconded by Dr. Joydev Saha, Associate Professor in Commerce. The proposal was unanimously accepted. Dr. Sudeshna Paul, Associate Professor in Sociology expressed her consent to take the responsibility of the coordinator IQAC. The Chairperson then announced the name of Dr. Sudeshna Paul, Associate Professor in Sociology as the Coordinator of the IQAC with immediate effect.

The meeting ended with vote of thanks to and from the chair.


  
31.03.2023

DR. Sudeshna Paul  
Coordinator, IQAC, KM  
Coordinator  
Internal Quality Assurance Cell (IQAC)  
Kalyani Mahavidyalaya



  
31.03.23

Dr. Runu Das  
Principal/Chairperson, IQAC, KM  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)

  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



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## মিটিং রেজল্যুশন বই MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date		সময় / Time
১। ১: 26/04/23	১। B. S. - 26.4.23	১০। 15.
২। ২: 26/04/23	২। 9.	১০। 16.
৩। ৩: M. S. - 26.4.23	৩। 10.	১১। 17.
৪। ৪: 26/04/23	৪। 11.	১২। 18.
৫। ৫: 26/04/23	৫। 12.	১৩। 19.
৬। ৬: 26.04.2023	৬। 13.	১৪। 20.
৭। ৭: 26.04.2023	৭। 14.	১৫। 21.
৮। ৮: 26.04.2023		
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রেজল্যুশন / Resolution Adopted

Kalyani Mahavidyalaya

Internal Quality Assurance Cell

Ref: Notice No. KM/IQAC/2022-23/3

Date: 18/04/2023

A meeting of the IQAC will be held on 26/04/2023 at 2:00 pm in the meeting room with following agenda:

1. Infrastructural Development of the College
2. Development of Research activity
3. Development, promotion and maintenance of Best Practices
4. Academic Audit and Quality Audits on Environment
5. Misc.

All esteemed members are requested to attend the Meeting.



Dr. Sudeshma Paul  
Coordinator,  
Internal Quality Assurance Cell (IQAC)  
Kalyani Mahavidyalaya  
Coordinator, IQAC



Dr. Runu Das

Principal & Chairperson, IQAC  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)



Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



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AISHE Code: C-7123

## Kalyani Mahavidyalaya

### Internal Quality Assurance Cell

Ref: Notice No. KM/IQAC/2022-23/3 dt. 18/04/2023

Date: 26/04/2023

Time: 1:00 p.m.

Venue: Meeting Room, KM

#### Minutes of proceedings of the IQAC Meeting dated 26/04/2023

Quorum was found and the meeting started at 1:00p.m. after the Principal and the Chairperson of the IQAC, Dr. Runu Das took the chair.

With permission from the chair the coordinator started agenda-wise discussion. The resolutions are as follows:

#### Agenda 1: Infrastructural Development of the College

Resolved that:

- i) The college has to increase the number of ICT enabled rooms in the campus, and for this purpose all the departmental rooms may be considered for required up gradation.
- ii) Wi-Fi facility should be enhanced to cover the whole campus.
- iii) The drinking water corners of the ground floor and first floor should be upgraded with cooling facilities
- iv) Development of canteen/cafeteria is of utmost importance. A parallel counter of the college canteen with a window at the boundary wall may be opened beside the security cabin at the main entrance of the college.
- v) For enhancement of the sports facilities preparation of three sports courts- basketball, volleyball and badminton courts- may be prepared.
- vi) All the above recommendations will be submitted to the Governing Body for approval.

#### Agenda 2: Development of Research activity

Resolved that:

- i) Our policy of reimbursement of seminar registration fees for the paper presenters should be more propagated among all categories of faculty members to promote more research activity.
- ii) The new research paper display corner should be properly maintained and more popularized among teachers and students in order to promote research activity.
- iii) All the departments should be encouraged to organize seminar/conferences on national/international level. The departments should be encouraged to organize

*Signature*  
26/4/23



*Signature*  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, (W.B.)

*Signature*  
Principal  
Kalyani Mahavidyalaya  
Kalyani, Nadia, W. B.



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AISHE Code: C-7123

more certificate courses for students. The college/IQAC should provide all kinds of support within their capacities.

### Agenda 3: Development, promotion and maintenance of Best Practices

Resolved that:

- i) The work for solar panel (10 KW) for which tender notification has already been done should be accomplished with utmost insistence.
- ii) For completion of the rain-water harvesting project- storage, dissemination and ground water recharging- outsourcing is required, and it should be arranged immediately.
- iii) For the *divyangjan* students washroom with proper facilities, tactile paths, and special help desk should be prepared and properly maintained. The official website of the college should be upgraded with assistive technology and facilities for them.
- iv) Maintenance of sanitary napkin vending machines and insinators should be arranged.
- v) For a green campus landscaping with trees and plants is necessary and the campus development subcommittee will take the responsibility for the accomplishment of the same.

### Agenda 4: Academic Audit and Quality Audits on Environment

Resolved that:

- i) For academic audit and quality audits on environment- Green audit, Energy audit and Environment audit- the institution must go for outsourcing.
- ii) More extension activities by NSS and NCC team with collaboration of the IQAC and other departments should be encouraged.
- iii) The college should encourage enhanced activities in its adopted village; or it should consider adoption of a new village that can be benefitted with our extension activities.

### Agenda 5: Miscellaneous

All the above resolutions should be placed as recommendations from the IQAC to the governing body of the college in its next meeting for approval and immediate execution.

The meeting ended with vote of thanks to and from the chair.

*Sudeshna Paul*  
22/07/2023

DR. Sudeshna Paul  
Coordinator, IQAC, KM

Coordinator  
Internal Quality Assurance Cell (IQAC)  
Kalyani Mahavidyalaya



Confirmed  
*Rani Das*  
20/7/23

Dr. Rani Das  
Principal, Chatterjee, IQAC, KM  
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*Rani Das*  
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