

Kalyani Mahavidyalaya (C-7123)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory: Laboratories of Department of Physics, Chemistry, Botany, Microbiology, Molecular Biology Biotechnology, Computer Science, and Geography are furnished and maintained following scientific standard and subject-specific safety guidelines including fire safety and waste disposal. Facilities include ICT, computers, projectors, high-speed internet, whiteboard and screen. All departments maintain separate stock registers of consumables, glassware, assets and instruments. Instruments, Assets and Stock Registers are reviewed time to time by Teachers of respective Department, IQAC and College Authority. Interdisciplinary sharing of laboratory facilities is encouraged. Departments of Commerce and Economics, and Statistics and Mathematics have shared laboratories. Departments of English and Bengali have digitized language laboratory with audio-visual facility to aid the teaching of modern languages. All laboratories with equipment, instruments and computers are covered under Annual Maintenance Contract (AMC) by the college authority. Security is ensured with CCTV and Fire extinguishers.

Library: The Library is fully computerized with the implementation of KOHA 3.2 software and equipped with Free Wi-Fi. Fire extinguishers and CCTV cameras have been installed as safety and security devices. The Library sub-committee meets at regular interval to discuss on requisitions, and address and solve any problem faced by internal stakeholders. Departments submit requisition of books/journals before annual budget. The College Library has registered in NLIST Programme of INFLIBNET in 2017. Permanent ID and password have already been received for faculty members and have been successfully used by the members. Besides the central library facility, every department of the college is equipped with a Departmental library enabling students and teachers a quick access to the relevant and rare books of the respective subjects.

Sports complex: The college owns a picturesque sports ground with natural grass with an area of 1200 sqmt surrounded by a protective fencing to facilitate preliminary level of athletic events. The Department of Physical Education possesses and maintains a wide range of outdoor and indoor sports equipment – all duly entered in Stock Register. For major sports

events, the college relies on sharing the University sports ground. As an additional facility, the college has a Yoga centre.

Computers: Every department has computer and ICT based teaching and learning facilities. There is a central computer laboratory beside the computer science laboratory. All computers are maintained under a centralized AMC and are regularly updated with original antivirus and anti-malware software. The college organizes basic computer application training modules to enable students in computer use. Account of Computers is maintained dually through Departmental Stock Register and Central Stock Register. Departments, Internet Committee, Campus Development Committee and IQAC regularly monitor maintenance and recommend upgradation through IQAC.

Classrooms : Class Rooms are well equipped with high and low benches for students, desk and chair for teachers, LED lights, large green boards etc. and are ICT enabled. All the lab-based departments have LCD projectors and Integrated Computers. Science departments have whiteboards. Departments, Campus Development Committee and IQAC regularly monitor the Class Rooms. Feedbacks from students on Class Room environment are taken into account for maintenance. The Students' Council also play positive role in the matter.