

Minutes of Proceedings of IQAC (2020-21) 1st Meeting Dated 6.7.2020

Item No. 1. Confirmation of Minutes of Proceedings of IQAC meeting Dt. 2.6.20

Minutes of Proceedings of IQAC meeting Dt. 2.06.20 was read and confirmed.

Item No. 2. Discussions on Academic Council recommendations

Coordinator, IQAC placed the resolution of the Academic Council. The recommendations regarding old Part-III Internal Assessment, and commencement of classes for 3rd and 5th semester students were accepted. Resolved to forward the recommendations to the Principal Madam.

Item No. 3. Discussion on Online Class

All formats issued by IQAC were approved.

Online classes to continue during COVID pandemic situation as resolved earlier.

Item No. 4. Recommendations by IQAC

- i. With reference to Memorandum No. 2081-Edn (CS)/10M-83/2019 dt. 23.12.2019 regarding SACT forwarded to IQAC, the IQAC recommended that SACTs may be required to attend college for 5 (five) days comprising 15 hours workload with and including all other normal College activities, Examination etc.
- ii. IQAC recommended continuation of College Building construction following COVID protocol and norms
- iii. IQAC requested the Principal Madam to take necessary steps for Pay Fixation and Pay Protection and Service related matters of teachers and staff
- iv. Regarding Online Admission, the IQAC recommended that Foreign students seeking admission may be treated under separate Foreign quota outside existing intake capacity in each subject.

Item No. 5. Misc

IQAC members would be in regular touch with each other and with college administration on online mode.

IQAC would be waiting for UGC and Govt. directions regarding the situation.

All teachers to be encouraged to keep in regular touch with students.

The meeting ended with vote of thanks to and from the chair.



Raj
8.9.20
Principal
Kalyani Mahavidyalaya
Kalyani, Nadia. (W.B.)

Minutes of Proceedings of IQAC (2020-21) 2nd Meeting Dated 8.9.2020

Item No. 1. Confirmation of Minutes of Proceedings of IQAC meeting Dt. 6.7.20

Minutes of Proceedings of IQAC meeting Dt. 6.07.20 was read and confirmed.

Item No. 2. Recommendations by IQAC

A. Recommendations regarding academic matters -

1) Considering the pandemic situation, Scanned admit cards for the forthcoming K.U examination will be sent to the students through WhatsApp or Google classroom or any other online mode.

2) Answer script format will be provided to the students.

3) Deptt in charges will hold online meetings with the students to make the students aware about the online examination related matters.

4) One teacher from each department will be present in the Mahavidyalaya premises on all days of examination for smooth conduct of the K.U examination.

5) One drop box will be kept at the Mahavidyalaya entry gate for offline submission of answer scripts as per K.U regulations.

6) Health centre subcommittee will be requested to take steps for i) sanitization of the Mahavidyalaya campus and ii) to maintain all covid-19 protocol during the KU examination (blended mode).

7) IQAC recommended that all Departments will submit reports on online classes, lectures, webinars and other academic activities by the Departments going on during the Covid19 lockdown period, and report on University Examinations conducted online by the College as per University of Kalyani guidelines

B. IQAC recommended that the College Authority may consider opening new courses: Zoology (course), Sanskrit (course), Physical Education (course), B.Sc (programme)

C. IQAC recommended that the College Authority may call E-tender for construction of 2nd floor of right wing of College building

D. IQAC resolved to request the Principal to take necessary action as per rules to purchase furniture as per the approved requisition

E. IQAC recommended that the College Authority may take necessary steps to construct and maintain a North-South road behind college building within premise

Item No. 3. Discussion on Online Class

Resolved that the formats issued by IQAC to all Departments for reports would continue. Online classes to continue during COVID pandemic situation as resolved earlier.

Item No. 4. Misc

IQAC members would be in regular touch with each other and with college administration on online mode.

IQAC would be waiting for UGC and Govt. directions regarding the situation.

All teachers to be encouraged to keep in regular touch with students.

The meeting ended with vote of thanks to and from the chair.



Ran 12.20
Principal
Page 2 of 4
Kalyani Mahavidyalaya
Kalyani, Nadia, (W.B.)

**Minutes of Proceedings of IQAC (2020-21) 3rd Meeting Dated
11.12.2020**

Item No. 1. Confirmation of Minutes of Proceedings of IQAC meeting Dt. 8.9.20

Minutes of Proceedings of IQAC meeting Dt. 8.9.20 was read and confirmed.

Item No. 2. Discussions on Recommendations by IQAC

It was noted that following have been implemented based on previous IQAC recommendations -

- 1) All recommendations regarding online classes and K.U examination.
- 2) Regular sanitization of the Mahavidyalaya campus maintaining all covid-19 protocol in collaboration with the Health centre subcommittee
- 3) Regular reporting on online classes, lectures, webinars and other academic activities by the Departments to the Principal Madam
- 4) The necessity for opening new courses - Zoology (course), Sanskrit (course), Physical Education (course), B.Sc (programme) – has been conveyed to the Governing Body for decision
- 5) Construction of 2nd floor of right wing of College building is in progress

Item No. 3. Discussion on Online Class

Resolved that the formats issued by IQAC to all Departments for reports would continue. Online classes to continue during COVID pandemic situation as resolved earlier.

Item No. 4. Recommendations by IQAC

IQAC recommended the following –

- i. Pay Fixation and Pay Protection of teachers. Copy of prayers documented.
- ii. Career Advancement of some teachers. Copy of prayers documented.
- iii. Prayers for Refund to be processed after completion of Admission Process
- iv. Increase in intake capacity of some departments
- v. Formation of new IQAC body & NAAC committee

The meeting ended with vote of thanks to and from the chair.



Ra 12.2.21
Page 3 of 4
Principal
Kalyani Mahavidyalaya
Kalyani, Nadia, (W.B.)

Minutes of Proceedings of IQAC (2020-21) 4th Meeting Dated 12.2.2021

Item No. 1. Confirmation of Minutes of Proceedings of IQAC meeting Dt. 11.12.20

Minutes of Proceedings of IQAC meeting Dt. 11.12.20 was read and confirmed.

Item No. 2. Discussions on Recommendations by IQAC

It was noted that previous recommendations are under process and will be finalized in the next Governing Body Meeting

Item No. 3. Discussion on Online Class

Resolved that the formats issued by IQAC to all Departments for reports would continue. Online classes to continue during COVID pandemic situation as resolved earlier.

The meeting ended with vote of thanks to and from the chair.



Ran 18.09.21
Page 4 of 4
Principal
Kalyani Mahavidyalaya
Kalyani, Nadia, (W.B.)