

Name of the College : **Kalyani Mahavidyalaya.**

Address : **City Centre Complex, P.O.- Kalyani,  
Dist.-Nadia, West Bengal, PIN-741 235.**

**H.R.A. Declaration vide Higher Edn. Deptt. Order No. 597-Edn (CS) Dt. 09/06/1999**

I do hereby declared that –

1. I am incurring/Paying/Contribution some expenditure on rent/towards house on Property tax or maintenance of the house owned by myself/parents/son(s)/Unmarried daughter(s)/Spouse.
2. I am married/unmarried/widow/widower.
3. I and my spouse are not any accommodation provided or owned by the College authorities, University, Govt. authorities or any Govt. undertaking any statutory or Local Body.
4. (a) I am paying Rs. \_\_\_\_\_ as rent for accommodation provided by Govt./ any Govt. undertaking any statutory or local body.
5. My Wife/husband is not in service under the Govt. of India or any State Govt. or any undertaking of the Central or any State Govt. or any statutory or Local Body, Education Institution etc.

OR

My wife/husband is employed and following are the particulars of his/her employment and pay etc. drawn by him/her: -

a) Name and address of her/his office/Institution/Organization-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) Present pay per mensum, seale of pay,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) House rent Allowance drawn by her/him mensum & dt. of next increment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OR

My husband/wife does not drawn any HRA because

\_\_\_\_\_

Date: \_\_\_\_\_ Signature : \_\_\_\_\_  
Name : \_\_\_\_\_  
Designation : \_\_\_\_\_

I do hereby declare that the particulars given above are true

: \_\_\_\_\_ Signature : \_\_\_\_\_  
Signature of the Spouse of the employee. Name : \_\_\_\_\_  
Designation : \_\_\_\_\_

- Note: (1) Please strike out which is not applicable.  
(2) If the employee or spouse enjoys free/rent accommodation/Quarter, then the employee will not be entitled to get her.  
(3) Attested Xerox copy of the Certificate of HRA issued by the employer of the spouse should be furnished.

Signature of appointing authority of the Spouse with seal      Signature of the Head/Employer of the College.