

**Report on Coaching for Competitive Examinations (UGC Entry into Service) held
during the Session 2011-2012 & 2013-2014**

The programme *Entry into Service* was initiated with a view of creating better opportunity for the students (SC/ST/OBC non creamy layer) of Kalyani Mahavidyalaya to enhance their skill in competitive examinations. It was run in two phases. To run the programme systematically the students were asked to register their names by filling up the application form availed from the coordinator. After the process was over a notification was done for the students indicating the schedule of the classes. Both the internal and external resource persons from various fields were requested to take classes for enrichment of pupil. Special care had been taken for teaching foreign language like English so that the students might be able to enhance their capability to deal with the All India Examination System. Both the SSC (School Service Commission) and other competitive examinations were taken under the purview of the Entry into Service Scheme. For maintaining transparency we maintained regular notifications both towards students and resource persons. Classes had been taken before the college hours started and after the normal college hours became over we used to take classes. We distributed among the students the syllabus of different examinations available and the study materials which helped them for achieving knowledge. Many students after completion of the teaching-learning programme entered into various central and state government services. I being a coordinator, realise that if we are able to continue such programme in future, many students of our institution will be benefited that will form a vibrant alumni.

Priyansu K. Ray
Coordinator,
Entry into Services Cell.
Kalyani Mahavidyalaya.

Report on Remedial Coaching Centre for the Sessions 2011-2012 & 2013-2014

Remedial classes are organized for slow learners. UGC is providing financial assistance for conducting special classes outside the regular class routine for enable students belonging to SC / ST / OBC (non-creamy layer) / Minority Communities. Remedial coaching centre in our college had been started in the Session 2011-2012 and 2013-2014, during the XIth Plan Period (2007-2012) and XIIth Plan Period (2012-2017), respectively. During this period we taught 1,453 students in 16 different honours subjects under non-creamy (ST/SC/OBC) and minority communities including some general category students, who needed remedial coaching to come up to the level necessary for pursuing their higher studies efficiently. Special theoretical classes are arranged by each department. Teachers make personal contact sessions for advancement of the slow learners. Teachers guide students to prepare model answers by providing books, reading materials and advice.

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In-charge

UGC Remedial Coaching Cell



Kalyani Mahavidyalaya
Kalyani, Nadia

On 22nd December, 2016, Kalyani Mahavidyalaya organized a **UGC Sponsored "AWARNESS PROGRAMME ON SKILL DEVELOPMENT TRAINING FOR STUDENTS"** as a part of student support and progression & to aware about the matter.

The programme was organized in associated with The George Telegraph Training Institute, Kolkata.

Total 227 number of student participated in the programme along with teachers and staffs of our college.

The programme was inaugurated by Principal of our college with his welcome address.

Four resource persons were invited for the programme from The George Telegraph Training Institute, Kolkata & they delivered talks on the following topics:

1. Communicative English & Personality Development
2. Computer Hardware
3. Mobile Repairing
4. Computerized Financial Accounting

Our students actively participated in the interactive session for each of the lecture.

A certificate of participation given to each of the participants.

The programme ended with the vote of thanks by Jt. Convener.

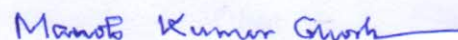
List of enclosures:

1. Detailed report
2. Flex

3. Invitation cards
4. Photo documentations
5. Participation certificates
6. Attendance sheet for participants
7. Bills
8. Audit report

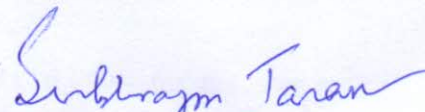
Dated: 5th January, 2017

Report Submitted by



Dr. Manob Kumar Ghosh

Jt. Convener



Dr. Subhrangsu Taran

Jt. Convener

Report on 'Computer Literacy Programme for Students' held during 28th of April, 2017 to 13th of May, 2017

Computer literacy is the ability to use *computers* and related technology efficiently, with a range of skills covering levels from elementary use to programming and advanced problem solving. Computer literacy is considered a very important skill to possess. Employers want their workers to have basic computer skills because their company becomes ever more dependent on computers. Many employers try to use computers to help run their company faster and cheaper. Further in 21st century higher education also becomes dependent on computer and internet.

The college caters to students from a wide variety of background- regional (urban/rural) and socio-economic. A majority of our students are first generation learners and many of them are from poor socio-economic background. Hence to introduce them with and develop their interest in state of the art knowledge, the Students' Welfare Sub-Committee (2016-2017) decided on a two week long 'Computer Literacy Programme for Students', the Department of Computer Science collaborated enthusiastically in the programme as one of their extension activities.

The College Authority of Kalyani Mahavidyalaya sanctioned Rs. 6,000/- for the above mentioned programme. Only Rs. 1650/- was spent for the Programme and the rest amount was returned to the College Authority.

We are thankful to the Principal and all Teachers, Non-Teaching Staffs and students of the College for extending all kinds of cooperation for making the programme a success.

1. Resource Persons:

The faculties of the Department of Computer Science, Kalyani Mahavidyalaya, were formally requested to serve as the Resource Persons in this programme (Copy of invitation letters are at Pg. No. 4-5). Smt. Sampa Rani Bhadra, Assistant Professor in Computer Science and Sri Krisnendu Battacharya, PTT in Computer Science of Kalyani Mahavidyalaya taught the participant students in this programme.

2. Minutes to the preparation of the programme:

Meeting of the Students' Welfare Sub-Committee (2016-2017) was held on 20/04/2017, in which the Committee decided to organize the 'Computer Literacy Programme for Students'. Thereafter, formal proposal of the programme was submitted to the Principal on the same day, i.e. 20/04/2017 with an assumed budget and approved.

Thereafter, notice was given inviting names of interested students to participate in the programme. A notice for the teachers was given requesting them to attend the programme for proper management and supervision. Formal invitation letters were sent to the Resource Persons. The applicants/ students were divided in six groups and the programme schedule was prepared and notified.

3. Schedule of the programme:

Submitted in Pg. No. 6

4. Minutes of the programme:

The Programme commenced on 28th of April, 2017 at 12:00 hrs. The classes were scheduled to start at 12:00 hrs. each day and continued till 14:00 hrs. The practical classes were conducted in the well-equipped laboratory of the Computer Science Department of Kalyani Mahavidyalaya. The Resource Persons, i.e. Smt. Sampa Rani Bhadra and Sri Krishnendu Bhattacharya taught the participants the basic knowhow of operating computers and MS Word, MS Excel, MS Power Point etc. Total Ninety students from various departments of the Institution participated in the programme and after successful completion of the programme they were awarded with certificates in the valedictory session.

At the end of the programme feedback was taken from the participants in pre-devised form.

5. Analysis of Feedback:

The feedback was taken on a predesigned format. As per the feedback received, most participants opined that they have been benefitted from the programme, and have explicitly mentioned that such programmes should be undertaken by the Institution in future. The Resource Persons and the Conveners have also received mostly positive feedback from the participants. Positive Criticisms are taken in positive Spirit; and in future, similar programmes will be organized keeping those positive criticisms in mind.

6. Actual expenses for the programme:

Submitted at Pg. No. 20

Dr. Sudeshna Paul
Assistant Professor in Sociology

Sanjib Majumder
Dr. Sanjib Majumder
CWTT, Dept. of Geography

Report on Student Counselling Cell

The objective of the students' counselling cell is to serve issues with which students may confront as individuals and as a part of families, groups and organisations. The cell also aims to improve their (Students') sense of well being, alleviate feelings of distress and resolve crises.

It is to be mentioned that the students' Counselling Cell of Kalyani Mahavidyalaya has started its functioning officially on and from 10.11.2015. Since then the Cell tries help the individual student needing any type of counselling i.e. social, physiological, mental, psychological, emotional, moral etc.

Methodology used in time of counselling:

- Using Case Study Format
- Using tools and techniques in case of necessity
- Using refreshing methods through Audio round
- Using Drama Therapy

Mrs Keya Das, CWTT of the college with her specialised knowledge in Guidance and Counselling with family therapy delivered lectures on importance and significance of counselling before the students on 26.02.2016 and 24.08.2016.

To acquaint the students with the objective of the Students' Counselling Cell an awareness programme "Moner Manush" was held on 11.08.17. Huge participation of the students (770students) along with teaching and non-teaching staff was very much enthusiastic.

Aghosh.
Convener,
Students' Counselling Cell.